**Minutes of the Annual General Meeting, 2nd October 2014 –Wreningham School Hall**

**Present:** Kelly Cripps-Wells (Chair), Alison Thompson (Chair), Claire Walsh (Vice Chair), Melita Prior (Treasurer), Cathryn Nuttall (Sec), Lynsey Watkins, Rob Jones, Michelle Peck, Dionne Horton, Hermione Pike, Donna Prior, Mandy Oxbury, Katharine Reynolds, Sam Smith and Jordan Smith.

**Apologies:** Tracie Draeger, Ingrid Stone and Rachel Ives.

**Minutes of the Previous A.G.M 15th October 2013**:

Kelly welcomed everyone to the Annual General meeting and thanked everyone for coming. The minutes had been emailed out to everyone to read before hand and these were agreed and signed.

**Chairman’s Report**

Kellythanked everyone for all of their hard work over the past year, stating that we had raised well over £4000, and that she had appreciated the support of everyone. Kelly went on to say that the summer raffle had made an amazing £1200 and thank Ali, Dionne and Michelle in particular for their hard work in this fundraising event. Kelly then spoke about the tidy up day and that she was pleased that so many parents turned up to help, and how she was looking forward to seeing how the children will be using the nature trail. Kelly also said that as the family rounders was so well supported, that we would do this again next year. Kelly thanked Kathy for doing the newsletter that had gone out, saying that she had had lots of good feedback about it from the new parents.

**Treasurer’s Report:**

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| **Year ended 31st July 2014** |
| **Income** |
| Used uniform sale 28.50Summer raffle 1222.00Sports day cake stall 49.80Easy fundraising 35.91Bag to school 300.00Donation-sewing machine 10.00 proceeds |
| Aviva 500.00 |
| Total 2146.21 |
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| **Expenses** |
| Parasols 179.94Leavers books 25.00 |
| Total 204.94Bank balance at 02.10.14 5141.74Cash in hand at 02.10.14 85.89 We have had another good year and the events organised have raised £4397.96 |
|  |
| These events and monies raised are as follows:- |
| Ink Cartridges 34.50Spree Books 80.00Halloween Cake Stall 69.55Valentine Cake Stall 65.17Sports Day Cake Stall 49.80Donations 72.52 |
| Xmas Puddings 96.56Xmas Raffle 358.00 |
| Xmas Party 490.70Bag to school 550.00Aviva 500.00Easy fundraising 57.07Easter Fayre 497.54Garage Sale 226.05Uniform Sale 28.50Summer Raffle 1222.00Total 4397.96 |

In October last year we gave a cheque to the school for £5500 and in the summer we purchased parasols for the playground which totalled £179.94. As in previous years we purchased xmas books for all the pupils and year 6 leavers books.

Xmas books 90.92

Leavers books 50.00

Total 140.92

Melita will ask Graham Cormack if he will sign off our accounts.

Melita said she would give Rob Jones a cheque for £4800 for the school and all agreed on this. Rob Jones then went on to say thank you for all our efforts in supporting the school and that they had been able to buy new laptops, PC’s and a screen. Future purchases would be a new projector for the school hall and for the children to have the Theatre Company come in.

**Election of Committee**

Kelly and Alison informed everyone that they would be resigning as Chair but would remain on the friends committee. Alison would now be the Teacher Representative. Kelly asked that, as we have such a good and large committee, that members could take on more of the organising of particular events, therefore relieving the Chair of feeling overwhelmed. She said that her and Alison would take on the organising of the Disco again this year, and hoped that others would do likewise for future events.

**The committee would like to say a big Thank You for all of their efforts.**

**It has been decided that the Chairs position will be shared this year.**

**Chairman –Claire Walsh and Kathy Reynolds:** Proposed by Kelly Cripps-Wells, seconded by Alison Thompson.

**Treasurer** – **Melita Prior:** Proposed by Kelly Cripps-Wells, seconded by Alison Thompson.

**Secretary** – **Cathryn Nuttall**: Proposed by Kelly Cripps-Wells, seconded by Alison Thompson.

**Teacher Representative – Alison Thompson:** Proposed by Kelly Cripps-Wells and seconded by Cathryn Nuttall.

**The following 6 people were elected onto the Committee. Each were Proposed by Kelly Cripps-Wells and Seconded by Claire Walsh:**

**Donna Prior, Amanda Oxbury, Sam Smith, Jordan Smith, Ingrid Stone and Rachel Ives.**

Everyone else was happy to stay on the committee.

**Events and Fundraising for the forthcoming year.**

**Bag2school -21st October**

Dionne offered to organise this event again this year and said everything was in place. She said that she needed volunteers to deliver the bags and leaflets around the villages and lots of people volunteered.

* **ACTION: Dionne to photocopy leaflets.**
* **ACTION: Cathryn and Melita to bag drop - Ashwellthorpe, Mandy, Donna and Dionne - Wreningham, Sam and Jordan - Top Row.**
* **ACTION: Kelly, Dionne, Katharine and Donna to go round collecting full bags on the day.**

**Halloween/Bonfire themed Cake Stall – Friday 7th November**

Lynsey said that she would organise this event and asked for volunteers to help her on the day. All cakes should be brought into the library on the morning of the 7th November.

* **ACTION: Lynsey/Claire to distribute flyers in book bags. Melita to bring the float. Lynsey, Cathryn, Kelly, Kathy and Ali to set up and run the stall - Arrive at 2.30.**

**Christmas Raffles/Non uniform day: Friday 28th November**

The non uniform day, where parents are invited to bring in an unwanted gift (bottle of wine, box of chocolates etc) was to be a month later this year, due to there being one already planned for Children in need. Kelly asked for volunteers to wrap boxes and place them in each of the 4 Classrooms ready to receive the raffle prizes on the day. Cathryn volunteered to collect the prizes in and make up the hampers etc ready for the 4 nativity performances. Kelly asked for volunteers to run the Christmas raffles and many people said they could.

* **ACTION: Rob Jones to inform parents via news letter about the non-uniform day.**
* **ACTION: Wrapped boxes for:**

**Class 1 – Jordon**

**Class 2 – Hermione**

**Class 3 – Alison**

**Class 4 – Kelly**

* **ACTION: Cathryn to sort out raffle prises for each performance, then give to:**

 **Melita and Hermione - Tuesday 9th December.**

 **Dionne and Sam - Wednesday 10th December.**

 **Claire and Kathy – Thursday 11th December.**

 **Michelle and Cathryn – Friday 12th December.**

**Christmas Disco**

Alison and Kelly offered to organise this event and said it would follow the same format as last year, although they would not have the play dough this time, due to the mess it made. Dates were discussed, with everyone deciding on the 5th December. Kelly agreed to book this date with the village hall. This event will be discussed further at the next meeting.

* **ACTION: Kelly to book the village hall for 5th December.**

**Christmas Puddings**

Claire said she was happy to organise this again this year and Kelly thanked her. Kelly went on to ask if we wanted to do the personalised tea towels again this year, as it had been a while since we had done this. Many people thought it would be a good idea, but some were worried that it may be a lot of work and that we were running out of time. Kelly said that she would look into this ASAP and would Email round with more information.

* **ACTION: Claire to organise Christmas Puddings.**
* **ACTION: Kelly to find out about tea towel and Email committee.**

**Christmas Books**

Kelly explained to all the new parents on the committee that the friends buy a book for each child at school, and that FC comes into school to give them out. Alison said she would be willing to source the books again this year, and would require some volunteers to help wrap them nearer the time.

* **ACTION: Alison to buy the books.**

**Spree Books**

Kelly told everyone that Liz Rees was unable to organise the Spree Books this year as she would be away when the orders had to be in. Dionne kindly offered to take this on, and Kelly handed her all the information that she had be given by Liz.

* **ACTION: Dionne to organise Spree Books fundraiser.**

**Any Other Business**

Claire said that Hannah Russell had approached her about being able to fund match again before Christmas. Kelly explained to the new committee members about this saying that some Banks and Insurance companies would match our fundraising efforts. Claire will ask Hannah to fund match the Christmas Disco for us. Thank you.The meeting concluded with the suggestion of a social night out to welcome the new committee members, the date chosen was the 15th November. (Emails to follow). Other future events were also discussed and they included family bingo, quiz and chips (Michelle offered to organise this), barn dance, race night and possibly the Easter Fayre (with more children’s games this time).

**Date of Next Meeting: Tues 4th Nov- Bird in Hand Pub.**

**DIARY DATES**

**Bag2school – 21st October**

**Halloween/Bonfire Cake Stall – 7th November**

**Social night out – 15th November**

**Raffle non uniform day – 28th November**

**Christmas Disco – 5th December**

**Christmas Raffles – 9th 10th 11th 12th December**