**Minutes of the Friends of Wreningham Primary School, Bird in Hand Pub 4th November 2014**

**Present:**  Claire Walsh (Chair), Kathy Reynolds (Chair), Melita Prior (Treasurer), Cathryn Nutttall (Sec) Alison Thompson, Kelly Cripps-Wells, Michelle Peck, Dionne Horton, Lynsey Watkins, Hermione Pike, Mandy Oxbury, Donna Prior and Sam Smith.

**Apologies:** Rob Jones, Tracie Draeger, Rachael Ives, Ingrid Stone and Jordan Smith.

**Approval of the previous meeting’s Minutes.**

These were agreed and signed.

**Treasurer’s Report:**

Bank Balance on 04-11-14 465.74

Cash in hand on 04-11-14 90.89

**Expenses since last report**

Wreningham Primary School 4800.00

**Receipts since last report**

Donation from Kelling Heath camping 124.00

Ashwellthorpe Trick or Treat 5.00

Melita informed us that the bank mandate change form had been posted, and that Graham Cormack had been given the accounts for auditing. She also said that Hannah Russell will be fund matching the money raised from the Christmas Disco.

**Feedback on Past events:**

**Bag 2 School:**

Dionne reported that the money raised this time was only £168, which could partly be down to the fact that Bag 2 School was now only offering 40 pence per kilo, down by 10 pence on what they had originally agreed to pay. She said that Nikki F knew of another company which we could use. Kathy also said that she had a letter from Bag 2 School stating that the County Council would top up the price to £52.06 per kilo. Emma Eversden from Eco Club had offered to do a Jumble sale with the clothes; this was also discussed, with mixed feelings from the committee some saying it would be a lot more work. Emma had also asked Claire if she could have a contribution towards the nature trail, helping the school to get its green flag. All thought this was a good idea. Claire will ask Emma for a list of things she needs, and Mandy suggested that a letter could go out to parents asking for donations. This will be discussed further at the next meeting.

**Update on current events and fundraisers:**

**Bonfire themed Cake Stall -7th Nov:** Lynsey said that this was all in hand.

**School open morning -15th Nov:** Mandy, Claire, Kathy and Ali said that they would be there to help serve tea and coffee on the morning.

**Social Night:** This was discussed and it was decided to postpone this till after Christmas as many could not make this date. The new date decided on was Saturday 24th January; please put this date in your diary for a meal and dancing at Cuba.

**Christmas puddings - Nov/Dec:** Claire said that this was all in hand, and that the letter and order forms were going out next week.

**Tea towels – Nov/Dec:** Kathy passed round examples of the tea towels and told us that the teachers were going to get the children to draw the pictures this week. (Thank you to all of the teachers for doing this with the children in class time). After going to a vote it was decided that they would be sold at £4 each or 3 for £10. Kathy asked for volunteers to stick the little drawings onto the large white template, and Dionne offered to help.

**Non – uniform Day for Christmas raffle prizes:** Claire said she would ask Rob to put a bit in the newsletter explaining about this to the new parents. (Please put decorated boxes in each class room Kelly, Ali, Hermione and Jordan).

**Christmas books – Dec:** Ali spoke about how she had found some non fiction and poetry books, some of which were related to the topics the children were doing at school. Everyone thought these sounded good and Ali agreed to purchase them from The Book People.

**Easyfundraising.org.uk:** A letter had been sent out regarding this. This is an ongoing fundraiser.

**Christmas Disco - 5th Dec:** Kelly informed us that the DJ and hall was booked, and that the Social Club had agreed to pay for the hall hire for us. Claire W agreed to update the fliers and tickets from last year and Clair C would arrange the Father Christmas. Kelly asked for help in getting the sweets and drinks from Macro and Michelle and Donna agreed to get these. Kelly said we would not have play dough this year due to the mess it made, but everything else would run the same. Dionne agreed to do the decorations again this year, Melita and Cathryn offered to run the tuck shop, and Kelly would bring colouring sheets and origami Christmas decorations. Cathryn offered to ask Jacqueline, Rachael’s mum if she would be willing to do some face painting during the evening for the children, as last year Jess Cormack did this and she was extremely busy! Times would be the same as last year, 6.30 – 9 pm. The price was to be £4 per ticket and these would go on sale in the playground on Thursday 20th and Monday 24th November after school. Kelly asked for all committee members to remember to wear their Father Christmas hats! Cathryn was asked to organise the children’s raffle, and she agreed to do this.

**Action :**

* **Claire W to update and print out fliers and tickets.**
* **Claire C to organise Father Christmas (Kelly to liaise with Claire C).**
* **Michelle and Donna to buy sweets and drinks etc.**
* **Volunteers to sell tickets after school on 20th and 24th Nov.**
* **Cathryn to ask Jacqueline if she would help with face painting, and save raffle prises for the children’s raffle.**

**Fundraising aims and anticipated spending:**

Claire spoke about how she thought that this year, rather than giving a large lump sum of money to the school in one go, that we should have more specific things to fundraise for and all agreed this would be a good idea. Claire said that she had spoken to Mr Jones and made a list of things that the school would like, and this list of suggestions was passed round for all to read. Things that were discussed were, purchasing more books (including recorder, hymn and reading books), playground marking – 100 square, Garlic Theatre and money for each classroom. It was agreed that we would raise money for these specific things, starting with giving money for each classroom and for the 100 square marking.

Claire went on to talk about a new fundraising idea called ‘Stars in their eyes’. She explained how parents would be encouraged to perform on stage, singing dancing etc and their act would be judged by a panel. She volunteered her husband for this (I’m sure he wouldn’t need much persuading!) Many thought this would be a fun idea and Claire said she would be happy to organise this maybe after Easter. This will be discussed further at the next meeting.

**Future events and fundraisers:**

**Quiz and Chips:**

Michelle reported that the Quiz and Chips event was to go ahead as she had spoken to her friend who had agreed to do the questions. A provisional date of the 20th March was agreed and Michelle would check if this date was ok before the Hall was booked. Cathryn said she was happy to update the letter and food order form from last time and would liaise with Michelle nearer the time regarding this.

**Family Bingo:**

This was discussed briefly but no date was set. This will be discussed at the next meeting.

**Any other Business:**

The meeting concluded with Claire letting us all know that the newsletter was not due to come out this half term and that the website had not been updated yet. She thanked everyone for coming and the date was set for the next meeting.

**\*\*\*\*\*\*DATE OF NEXT MEETING- 12th JANUARY2015\*\*\*\*\***

**DIARY DATES**

**Open Day – 15th November**

**Non-Uniform day – 28th November**

**Christmas Disco – 5th December**

**Nativity Raffles – 9th 10th 11th 12th December**

**Social night out – 24th January**

**Quiz n chips – 20th March**