**Minutes of the Friends of Wreningham Primary School, Bird in Hand Pub 15th April 2015**

**Present:**  Claire Walsh (Chair), Kathy Reynolds (Chair), Cathryn Nutttall (Sec) Kelly Cripps-Wells, Alison Thompson and Lynsey Watkins.

**Apologies:** Melita Prior (treasurer), Tracie Draeger, Hermione Pike, Donna Prior, Sam Smith, Ingrid Stone, Michelle Peck, Dionne Horton and Rachael Ives.

**Approval of the previous meeting’s Minutes.**

Kathy welcomed everyone to the meeting and then the minutes of the previous 2 meeting were agreed and signed.

**Treasurer’s Report**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Treasurers Report - 15.04.15** | | |  |  |  |
|  |  |  |  |  |  |
| Bank Balance at 15.04.15 | | |  | 1893.18 |  |
| Petty Cash Balance at 15.04.15 | | |  | 154.41 |  |
|  |  |  |  | 2047.59 |  |
| Income since last meeting: | | |  |  |  |
|  |  |  |  |  |  |
| Easyfundraising | |  |  | 20.41 |  |
| Quiz & Chips | |  |  | 296.20 |  |
| Easter cake stall | |  |  | 55.40 |  |
|  |  |  |  | 372.01 |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
| Expenses since last meeting: | | |  |  |  |
|  |  |  |  |  |  |
| Playground Signs | |  |  | 419.00 |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**Feedback on Past events:**

**Quiz and Chips:**

Kathy said that this was the first time she had been to a quiz and chips evening and that it had been a great night. All agreed that it had been a really popular event and everyone had enjoyed themselves. It was decided to it again next year.

**Easter cakes stall:**

Cathryn commented that there were not as many cakes donated this time, and said that they had limited children to 3 cakes each, to make sure there was enough to go around. It was decided that Monday would be a better day, to give parents time to bake at the weekend, however the next cake stall would be on Friday 10th July, as it was normally popular on sports day.

**Update on current events and fundraisers**

**Family Bingo:** Kelly reported that there were a number of people who could not make the original date of 24th April, so it was decided to change the date to 8th May. After some discussion, it was decided that the time would be 5.30-6.30 pm. Lynsey suggested that we sold the penny sweets, putting some in a cup and selling the cups of sweets for 20p. All thought this was a great idea, and Alison offered to make up the cups. Kelly said that there were still some chocolate Santa’s left over, and it was decided that we would play a few ‘heads or tails’ games at the end of the evening, using the Santa’s as the prizes. Kelly said that she had got the bingo books and most things were in place for this event.

**Action:**

* Cathryn to bring tea and coffee for the refreshments.
* All committee members to bake cakes to sell.
* Kelly to make and distribute a flier advertising the event.
* Cathryn, Ali, Kelly and Kathy to arrive at 5.00pm to set up.

**Event to be discussed-13th June:** This had been discussed at the previous meeting and it was thought that the idea of having a family disco was going to be the best one to do. Alison said that she would Email the man who did the Christmas disco, to see what he would charge, as he was now going to be more expensive. Kelly asked that other committee members volunteered to help organise this event, as she would be very busy with the Class 4 musical in June, and would not have the time to organise it. She said that she would be happy to organise the party hour with Alison and get the play list together. If anyone would like to organise the family disco, then please speak to Kathy or Claire. This would be discussed at the next meeting.

**Action:**

* **Alison to email to get a price for the disco.**

**Summer fete and raffle:** Claire reported that there had been a fair amount of progress regarding the summer fete, with Rachael offering to organise the BBQ for us. Jacqueline, Rachael’s mum had also offered to do some face painting on the day. Claire read through the list of games and activities that had been discussed at the last meeting, and it was decided that, at the next meeting, volunteers would need to sign up to run the different games, and events. Class 4 children would also be approached to see if they could help man a stall on the day.

Kelly had an idea of ‘gunge the teacher!’ People would pay £1 and vote for which teacher they wanted to be gunged. Alison said she wouldn’t mind being gunged and only willing volunteers would be put up for the vote.

Kathy said that she would ask ‘Arts’ if they could do a performance, and would also ask Jo Jingles too. Claire said that she was still waiting for conformation on the pony rides, and then she would start advertising the event. Kathy thought it would be a good idea to arrange for a meeting, just to discuss the fete, and that she would email everyone to let them know when it would be.

Claire asked for a volunteer to organise the raffle, and Kathy said she would start emailing round different companies to ask for prizes.

**Bag2School:** Claire reported that there was a company that provided a large bin that could be kept on the school site, and that they would come and empty it, as and when it was full. Claire said that she would speak to Mr Jones regarding this.

**Easy fundraising:** This is ongoing.

**Future events and fundraisers:**

**Parents’ Business Directory:** Kathy explained that Rachael had approached her with an idea of making up an information/advertising leaflet. The children could draw a picture advertising, ‘My mum and dad do…’ Each advert would pay £5, and there would be around 20 adverts in each leaflet. All agreed that this would be a great fundraiser. Kathy said she would let Rachael know to go ahead with it. Thanks Rachael.

**Cash 4 coins:** This would be arranged for next year.

**Pamper evening:** This would be discussed nearer the time.

**Fundraising aims and anticipated spending:**

**Vegetable garden cages:** These had arrived in school and Claire had asked Melita for a cheque.

**100 square:** Hermione had spoken to the council and arranged for them to come out and repaint the 100 square, free of charge. Kelly and other committee members commented on how good it looked.

**Wet play toys and playground equipment:** Kelly reported that there were plenty of wet play toys in the cupboard. She had found lots of boxes full of toys and had made Chrissie aware of them. She thought it would be a good idea to sort them into 4 boxes of age appropriate toys and store 1 in each class room, (space permitting). This would make it easier for mid day supervisors to access them. Kelly offered to do this. Kelly told everyone that the dragon balls had been very popular at wet play, and asked if we could purchase 4 more. All agreed.

**Sports sweatshirts for Class 4:** Claire Cormack and her husband had kindly offered to sponsor the new sports sweatshirts. Claire had organised this and the sample sweatshirts had arrived in school for her to check sizes etc. Everyone thanked Claire and Graham from Tax Assist for purchasing these, and said they would offer them a first free advert in the new Parents’ Business Directory.

**Blinds for new build:** Claire explained that Persimmon Homes were giving away 2 lots of £1000 every month, for a year. Claire said that she would apply for it and would need to provide a quote for the blinds to go with the application. She said she was happy to do this. Aviva Community fund was also giving away between £500 and £25,000 but this would need to be applied for within the next two weeks. Alison said that the school would really like a new projector in the school hall. Claire said she would talk to Mr Jones regarding which one he would prefer us to try and get with the grant application.

**Any other Business:**

**Eco Club used uniform sale:** Emma Eversden had asked that we save any used uniforms we had for her upcoming used uniform sale.

**Garlic Theatre:** Kelly asked if we would pay for the Garlic Theatre to come into the school again. It was agreed that we would, as we had enough money in the bank to do so. Kelly said she would let Mr Jones know.

**Lottery Licence:** Kelly gave some paperwork over to Claire to arrange the payment of £20 renewal fee. Melita to Action.

**Newsletter:** Kathy asked Alison for a photo of the new fish tank that had been purchased, ready to go in the next edition of the newsletter. Kathy said this would be ready to go out this term.

**Fund matching:** Hannah has kindly agreed to fund match the quiz night and Melita was asked to send a letter to her regarding this.

**\*\*\*\*\*\*DATE OF NEXT MEETING- 14th May 2015\*\*\*\*\***

**DIARY DATES**

**Family Bingo – 8th May**

**Family disco – 13th June**

**Summer fete – 5th July**