**Minutes of the Friends of Wreningham Primary School, Bird in Hand Pub 12th January 2015**

**Present:**  Claire Walsh (Chair), Kathy Reynolds (Chair), Melita Prior (Treasurer), Cathryn Nutttall (Sec) Kelly Cripps-Wells, Michelle Peck, Dionne Horton and Rob Jones.

**Apologies:** Tracie Draeger, Hermione Pike, Alison Thompson, Mandy Oxbury, Donna Prior and Lynsey Watkins.

**Approval of the previous meeting’s Minutes.**

Kathy welcomed everyone to the meeting and then the minutes of the previous meeting were agreed and signed.

**Treasurer’s Report:**

Bank Balance at 12.01.15 1508.66

Petty Cash balance at 12.01.15 158.01

 Total 1666.67

**Income since last report:**

Tea Towels 288.30

Xmas Cards 139.40

Spree Books 110.00

Xmas Puddings 74.13

Xmas Party 455.13

Xmas Raffle 401.00

Cake Stall 59.80

Donation – Pheonix cards 15.40

 Total 1543.16

**Expenses since last report:**

Xmas books 129.94

Gifts to classes 300.00

Stamps 3.18

 Total 433.12

Melita informed us that one of the parents who had obtained fundraising from Aviva has left their employment and would therefore no longer be able to get the yearly amount of £250.00 for us.

**Feedback on Past events:**

**Tea towels/Cards/Puddings:**

Kathy said she was very pleased at how these fundraisers had gone, saying that they had not required much work. She thought that the Tea towels would be better left a year or so before doing again, but we would do the Cards again next year, starting on them earlier next time.

**Christmas Disco:**

Kelly stated that she was pleased with how the evening had gone saying that everyone had had a great time. She said that she would like the friends to invest in a good Santa outfit for next year as the Santa had hired his own costume. All agreed that this would be a good idea and Dionne and Kelly offered to buy one.

**Gift to each class:**

Claire and Kathy explained how they had visited each class to give them their cheque, and all the children seemed very excited about what they could buy with the money. Kathy said that Class 2 had bought some gerbils, and that she would be taking a photo of them, to put in the newsletter.

**Update on current events and fundraisers:**

**Social Event - 24th January:** Kelly said that she would book Cuba Revolution for a meal and dancing as many people had expressed an interest. She told us that she would Email round details and times this week.

**Valentines themed Cake Stall – Monday 9th Feb:** As there was going to be a music concert after school on the Friday 13th February, it was decided to do the cake stall at the beginning of the week. Michelle, Melita and Kathy were free to help out at this event and Kathy hoped that Lynsey would be able to organise the fliers again this time.

**Action:**

* **Michelle, Melita and Kathy to set up for the cake stall at 2.30 pm.**
* **Melita to provide a float.**
* **Lynsey to do the fliers for the book bags.**

**Quiz and Chips - 20th March:** Michelle reported that the hall had been booked for this event. She asked if anyone had an amp and microphone that we could use on the night and Claire said she would lend us hers. Cathryn agreed to book Chips Away again and that she would get the letter updated and ready to go out to parent as soon as we came back after half term. Melita said she would decorate the wooden spoons for the loosing team, and Cathryn said there were enough bottles of wine for the winning team, and plenty of raffle prizes. Michelle agreed to purchase a gift for the quiz master and said that everything was in hand for this event.

**Action:**

* **Cathryn to book Chips Away, update the letter and sort out raffle prizes.**
* **Michelle to purchase gift.**
* **Melita to provide a float and do the wooden spoons.**
* **Claire to do a poster to advertise the Quiz and Chips night and to bring her microphone and amp.**

**Star in their Eyes:** This was discussed and it was thought that we would need about 10 acts (singers). The acts would then be judged and the winner would perform again at the end of the evening and be given a trophy. Some committee members were concerned that we may not get 10 good singers and that we should send out a letter to get some feedback on how many people would want to participate. A back up idea was to have a karaoke style night if not many performers came forward. A provisional date of the 6th June was decided.

 **Action:**

* **Claire to send out a letter to gage any interest.**

**Easy fundraising:** Claire reported that one person had signed up to this since the last news letter went out.

**Future events and fundraisers:**

**Summer fete**: This was to be on the village field and would be in the style of an ‘old fashioned village games’, with a central area for events like a dog show, gymnastics and pony rides. It was decided to coincide it with the village beer festival which would either be held on the 4th or 11th of July. Date to be confirmed at the next meeting.

**Easter Cake Stall:** This was to be held on 27th March.

**Family Bingo:** This was to be held in the school hall on 24th April at 6.00pm. Kelly said she would be happy to call out the numbers and that she would ask Nikki Foley who we borrowed the bingo machine off last time. There would be refreshments on sale and Cathryn offered to help serve these. All committee members were asked to bake cakes or buns for this event.

**Mothers Day gifts:** Kathy suggested the idea, where the children could make things, (flower arrangements or craft things) and buy them as a present for Mothers day. It was discussed and then it was decided that it would be better to do it next year for the Easter Fayre.

**Bag 2 School:** Claire had researched some other companies for this who paid a bit more for the clothes. She passed on the information to Dionne who said she would look into it and book the next collection for May. Melita stated that we had not had the money in from last time, so Dionne said she would phone them and chase it up.

**Cash for Coins:** Claire asked Rob if we could keep a large jar on the shelf outside Class 2 to collect foreign coins in. She knew of a company that would exchange 5 kilos of coins for cash. It was decided to go ahead with this.

**Cinema Night:** Kathy spoke about how it would be a nice idea to have a children’s film shown in the school hall, after school, with popcorn and drinks provided. All thought it would be a good idea, but said we would need to find out if the school had a licence to show films. Kathy agreed to speak to Mrs Sharp regarding this.

**Garage Sale:** It was decided not to do this event this year as many thought it was a lot of work and that we had a lot of fundraisers already planned for this year.

**Summer Raffle:** This year the summer raffle would be held at the summer fete. Letters would be sent out to local businesses asking for prizes nearer the time, and it would be discussed further at the next meeting.

**Pamper Evening:** Kathy said that she had been to a pamper evening held at Spooner Row School. She explained how there were various things going on in each classroom, like Indian head massage, reflexology etc and she thought it would be a good fundraiser for us to do in October/November this year.

**Race Night:** It was decided to postpone this till next year.

**Fundraising aims and anticipated spending:**

**Playground signage and equipment:** Rob, Kelly and Emma E had looked into getting some signs for around the school. These included things like, cloud identification (10 different clouds), signs for skipping games, warm up games, life cycles, and how many leaves/creatures can you see. These would cost around £450, and it was decided to go ahead and purchase these. Melita said she would write the cheque for the school when she knew the exact figure from Rob.

**100 square:** Rob and Kelly said how that the 100 square grid on the playground was often used for outdoor learning. All the committee thought that it was important to get this repainted very soon. The money raised at the Quiz and Chips event was to go towards this. Rob said he would find out the name of the company that did it last time and let us know.

**Wet play toys:** Kelly said that she would go through the wet play toys and make a list of things that were needed to make wet playtimes more fun. She said that she would email a list of things that she would like to have, that could be donated by committee members. Other items would be purchased.

**Any other Business:**

Kathy informed us that the newsletter would be going out in the next couple of weeks. Claire then went on to ask Rob if we could have a ‘friends box’ which would be left out on the side next to the office. This would be for all correspondence for the friends, to save Nuria getting lots of letters etc passed to her in the office. Rob agreed to this. Cathryn then mentioned that she had been approached by Emma Rees regarding getting a plaque made up, to explain about the stain glass window so future generations would know who made it and what it was all about. All thought it was a good idea and Rob said he would look into it.

**\*\*\*\*\*\*DATE OF NEXT MEETING- 4th March 2015\*\*\*\*\***

**DIARY DATES**

**Social night out – 24th January**

**Valentines cake stall – 9th February**

**Quiz n chips – 20th March**

**Easter Cake Stall – 27th March**

**Family Bingo – 24th April**

**Stars in their Eyes – 6th June**

**Summer Fete – To be confirmed**